

Multicultural Studies – Spring 2008

Mr. Derek Khoudja & Mr. Damian Bariexca

dkhoudja@hcrhs.k12.nj.us

dbariexc@hcrhs.k12.nj.us

<http://www.bariexca.net>

COURSE POLICY

- Major written assignments such as essays **must** be typed according to the following format: 12 pt. font, Times New Roman, standard margins (1" x 1 or 1.25"), double-spaced (unless I specify otherwise).

Failure to type an assignment will result in a 5% loss of credit.

Failure to have an assignment printed BEFORE Block 4 will result in a 5% loss of credit.

- Show **RESPECT** for yourself and for others at all times. Make positive contributions to the class. Understand the **difference** between **debate** and **disrespect**.
- Accept **RESPONSIBILITY**. You alone are responsible for your successes and failures; your parents, teachers, and friends are not. Take enormous pride in your successes, and learn from your errors.
- Please familiarize yourself with Hunterdon Central's Academic Integrity policy.

(Please detach and return by FRIDAY, Feb. 1, 2008)

Parent Contact Information

(please print)

Student's Name: _____

Parent/Guardian Contact Name: _____

*****Parents! Please check your preference below – thank you!*****

_____ I prefer to be contacted by **phone**. My **daytime phone number** is _____

_____ I prefer to be contacted by **e-mail**. My **e-mail address** is _____

ENGLISH DEPARTMENT 2007-2008 ASSIGNMENT DUE DATES, EXTRA CREDIT & RESEARCH AND WRITING PROCESS POLICIES

Objectives:

- To maintain high expectations for student achievement
- To ensure equity of academic rigor and assessment in common courses taught by a variety of teachers
- To increase students' awareness and clarity regarding assessment procedures
- To maximize consistency of assessment throughout the department

Late Work Policy:

- Writing assignments and projects will be assessed 10% lower for each day late up to three days late. After three days, the assignment, even if completed, will not receive a grade.
- Homework assignments may be turned in one day late for half credit; homework assignments turned in more than one day late will not receive a grade.

Absences:

- Upon returning from an absence, students have three to five school days (at the teacher's discretion) to make up any work missed.
- Assignments or projects assigned in advance of a student absence but due during the absence should be submitted the day the student returns to class.

Extra Credit:

- Teachers do not offer extra credit as a means for a student to make up for missed work or to increase his/her grade due to work not submitted or completed. Extra credit, if offered at all, would be in the form of a challenge question/task offered to all students on the same class assignment.

Dropping Lowest Grade:

- Teachers do not offer this option.

Research Process and Essay Writing Process:

- Students must complete all steps in the research process sequentially. In order to receive credit for the following step, students must complete the prior step.
- As noted above, a homework assignment is not accepted for credit after one day late, and long term assignments not handed in on the due date will lose 10% for each day late up to three days. After that, assignments will not receive credit toward a grade; however, all prior research and writing steps *must be completed before the student can hand in work for the next step in the process.*
- Wikipedia may be used only as a secondary source in a research paper.
- Students must complete all assigned steps in the essay writing process sequentially. Essays that have not been developed through the assigned process may not be accepted.

*** In some cases, exemptions to the above may apply to students with IEP or 504 plans.**